

STUDENT TRANSFER POLICY

Act 182 of 2009 created the Arkansas Transfer System to provide for the seamless transfer of academic credits required for the Associate of Arts, Associate of Applied Science and Associate of Arts in Teaching degrees approved for full transfer under Act 182 is listed on the Arkansas Department of Higher Education website (www.adhe.edu).

Transfer students applying for admission to Southeast Arkansas College must submit an official transcript from all colleges/universities where they previously enrolled. Students who have successfully completed English Composition I and a college-level mathematics course or have proof that they have satisfactorily completed remediation may be admitted without ACT or ACCUPLACER scores. In such cases, students will be eligible to enroll in college-level English and math courses upon admission to the College. Satisfactory completion of remediation is defined as earning a grade of “C” or higher in any required developmental courses or in completing college-level coursework paired with a developmental corequisite support course. If receipt of a student's transcript is unavoidably delayed, a transfer student may be granted provisional admission pending receipt of the official transcript if the student presents an unofficial transcript or grade report(s) from the transfer institution.

The Registrar’s Office reviews the transcript to determine credits that may be transferred. Then the paperwork is sent to the dean overseeing the student's program for a second review to assess any other credits allowed for transfer. The College only awards transfer credit for courses for which students have earned grades of “C” or better from institutions of higher education which are accredited or candidates for accreditation by an accrediting agency recognized by the U.S. Department of Education. The student will be notified via email when the paperwork has been received by the program. Courses accepted for transfer will be listed on the SEARK College transcript with a grade of “S” for credit earned and are not included in calculations of grade point averages.

The Registrar’s Office identifies any coursework at other Arkansas colleges and universities that is included in the Arkansas Course Transfer System (ACTS). ACTS identifies equivalent courses at all public colleges and universities in Arkansas and provides an online system for institutions to use in looking up equivalent courses. Any course has been identified as equivalent through ACTS does not require further review; however, courses that are not identified in ACTS must be reviewed by the appropriate dean to ensure course equivalency prior to awarding transfer credits. Once the evaluation of the transcript is complete, courses will be entered to the student’s transcript, and a letter will be sent to the student of what was transferred.

CREDIT FOR PREVIOUS TRAINING OR EXPERIENCE

Students may be granted college credit for previous training in a technical program area if approved by the program faculty, the Dean of Technical Studies & Workforce Development, and the Provost. Validated non-traditional education experiences (i.e., work experience, industry training) may be recognized by Southeast Arkansas College if a student enrolls in Portfolio Development and Experience Evaluation. Military training experience is evaluated for equivalent college credit using a nationally standardized system. Credit is awarded for technical courses

only and can be used to fulfill requirements toward an Associate of Applied Science degree, Technical Certificate or Certificate of Proficiency. The SEARK College transcript will record an “S” for credit earned in this manner. Credit awarded for prior training or experience is NOT considered transferable. Up to 15 credit hours may be awarded if the portfolio meets the same level of learning that would have occurred had the student taken the same courses at Southeast Arkansas College. Credit is awarded upon approval of the Provost. Credit will be applied to the student’s transcript once the student earns fifteen semester credit hours (15 SCH) of credit-bearing coursework at Southeast Arkansas College.