

# Banking & Finance Option

## Business Technology

### Banking & Finance Option

In cooperation with the Center  
for Financial Training

This curriculum, and its associated courses, are planned to meet many course requirements of the professional development program of the American Banker's Association offered through the CFT diplomas and certificates listed below.

#### C.F.T. DIPLOMAS

- ◆ Bank Operations
- ◆ Commercial Lending
- ◆ Consumer Credit
- ◆ General Banking
- ◆ Mortgage Lending

#### C.F.T. CERTIFICATES

- ◆ Customer Service Skills
- ◆ Securities Services Skills
- ◆ Supervisory Skills Certificate
- ◆ Accelerated Banking



#### Job Placement

Once you have obtained your degree, our free job placement service will assist you in finding a new job. We believe placement is an important part of the educational process – a philosophy reflected in our excellent placement track record.

#### Counseling

Counselors and faculty advisors are available to aid students in course selection and future planning.

#### Other Business Technology Options

- Accounting
- Business Management
- Office Administration



[WWW.SEARK.EDU](http://WWW.SEARK.EDU)

# Banking & Finance Option

## Business Technology

### Admission

In order to complete the admissions process, prospective students must provide the Admissions office at Southeast Arkansas College with the following:

1. An official application for admission
2. ACT, SAT, ASSET, or COMPASS test scores (ASSET and COMPASS tests are offered by SEARK, contact the admissions office for information)
3. Immunizations records showing proof of measles and rubella vaccines if born 1/1/57 or after
4. Official copy of high school diploma or GED scores
5. An official copy of college transcript if credits from another institution are to be transferred

### Financial Aid

For students who qualify, financial aid consists of funds made available from federal, state, and local sources. Scholarships, grants, loans, and Veteran's benefits are all available to qualified students

### Accreditation

Southeast Arkansas College is accredited by the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools.

### For More Information Contact:

Student Services Office  
Southeast Arkansas College  
1900 Hazel St Pine Bluff, AR 71603  
Phone: (870) 543 5908  
Toll Free: 1-888-SEARKTC

[WWW.SEARK.EDU](http://WWW.SEARK.EDU)

### Associate of Applied Science Degree in Business Technology Banking & Finance Option

<u>1<sup>st</sup> Year - 1<sup>st</sup> Semester</u>		(CFT#)	<u>Credits</u>
ENGL 1313	English Composition I	1860	3
MATH 1333	College Algebra (or MATH 1123 Business Mathematics)		3
EDUC 1313	Learning to Learn		3
ACCO 2313	Principles of Accounting I	1000	3
ECON 2313	Principles of Economics	2310	3
BANK 1113	Principles of Banking	1370	3
<u>1<sup>st</sup> Year - 2<sup>nd</sup> Semester</u>			
ENGL 1323	English Composition II		3
ACCO 2323	Principles of Accounting II	1010	3
ECON 2313	Principles of Economics II		3
BANK 1213	Money and Banking	1350	3
BANK 1313	Marketing for Bankers	7740	3
			<u>15</u>
<u>2<sup>nd</sup> Year - 1<sup>st</sup> Semester</u>			
COMP 1123	Introduction to Computers	2090	3
QUAL 1113	Introduction to Quality Management/Improvement		3
SPEE 2393	Oral Communications	5465	3
BANK 1413	Law and Banking	3660	3
BANK 1513	Analyzing Financial Statements	6920	3
BANK	Technical Specialty Elective		3
			<u>18</u>
<u>2<sup>nd</sup> Year - 2<sup>nd</sup> Semester</u>			
		Behavioral/Social Science Elective	3
BANK 1613	Law & Banking Applications	3670	3
BANK 1713	Management	4140	3
BANK	Technical Specialty Elective		3
BANK	Technical Specialty Elective		3
			<u>15</u>
<b>COMPLETION AWARD: Associate of Applied Science Degree</b>			<b>66</b>
<u>Approved Technical Specialty Electives</u>			
BUSI 1033	Introduction to Business		3
BUSI 1063	Electronic Spreadsheet		3
BUSI 1283	Business Management		3
BUSI 1323	Basic Elements of Supervision		3
BUSI 2163	Database Management		3
BUSI 2353	Principles of Marketing		3
BUSI 2373	Principles of Real Estate I		3
BUSI 2473	Principles of Real Estate II		3
MATH 2373	Introduction to Statistics		3
BANK 2113	Bank Management	7535	3
BANK 2213	Commercial Lending	6350	3
BANK 2313	Consumer Lending	7008	3
BANK 2413	Financial Planning	6535	3
BANK 2513	International Banking	7110	3
BANK 2613	Introduction to Supervision	4265	3